## patient benefit and wellbeing grant APPLICATION (max. £5,000)

**Submission Instructions**

Please submit the completed application form to Prof. P. I. Murray, Chair, Roper-Hall Eye Foundation (p.i.murray@bham.ac.uk) by **31st May 2025**. For more information about the Roper-Hall Eye Foundation and its objectives, visit [www.roperhalleyefoundation.org](http://www.roperhalleyefoundation.org/).

***Please use Arial 11 font or Aptos 11 font and read the Notes at the end of the form***

## Section 1: APPLICANT DETAILS

|  |  |
| --- | --- |
| Principal applicant |  |
| Job Title  |  |
| Email address |  |
| Mobile phone number |  |
| Ophthalmology Unit/Hospital/NHS Trust  |  |
| List up to 3 other team members involved (if applicable) |  |
| Total funding requested (£) |  |

## TITLE

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| --- |
| **Provide a short and informative title**  |
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## section 2: Plain english summary

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| **Please provide a brief summary of your project, written in plain English, that explains the problem you aim to address and how your project will be for patient benefit and/or to improve patient wellbeing** [max. 300words] |
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## section 3: alignment with the charity’s objectives

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| **The Roper-Hall Eye Foundation aims to support initiatives that enhance patient care and wellbeing in the field of ophthalmology. Explain how your project aligns with these objectives** [max. 200words] |
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## section 4: background to the problem

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| **Provide an overview of the problem you wish to address. Include any relevant evidence, such as patient feedback, audit data, or other supporting information. If the project is something that would be expected to be funded by the NHS Trust, please provide evidence as to why they will not fund it** [max. 400words]  |
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## section 5: methodology

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| **Describe how you will carry out your project. Include details about your approach, steps to be taken, and any tools or techniques to be used** [max. 500 words] |
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## references (where appropriate)

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| **Key references** [max. 10] Please give full citation including doi e.g. NLM format on PubMed (<https://pubmed.ncbi.nlm.nih.gov>)  |
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## section 6: anticipated outcomes and evaluation

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| **Anticipated Outcomes:** What improvements or changes do you expect to achieve for patients?**Evaluation Plan:** How will you measure the success of your project? Include any specific metrics or methods for assessing output(for example, patient satisfaction questionnaires before and after)[max. 500 words] |
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## section 7: timeline

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| **Provide a brief timeline for your project, demonstrating how the outcomes will be achieved within six months of receiving the grant** |
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## section 8: budget details and justification

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| Budget details, including breakdown and justification of requested costs (incl. VAT where applicable) |
| **Description** [add lines as required] | Total (£) |
|  |  |
|  |  |
|  |  |
| **Grand total** |  |

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| **Justification** Explain why each expense is necessary and how it will contribute to achieving your project’s goals [max. 300 words] |
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## section 9: declaration

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| **I confirm that the information provided in this application is accurate to the best of my knowledge. I agree to provide updates and a final report on the project’s outcomes if awarded the grant** |
| Signature: Date:  |

## notes

1. The principal applicant must be a substantive NHS employee or hold an honorary clinical academic contract at an Eye Unit in Birmingham.
2. Applications for salaries or funding for conference/training courses will not be considered.
3. All equipment expenditure should include VAT, and a quote should be attached to the application. The Roper-Hall Eye Foundation must be recognised for purchasing the equipment.
4. Maintenance contracts, ongoing costs, such as consumables etc. are not funded.
5. Any shortfall between quote and cost at the time of purchase will not be covered by the Roper-Hall Eye Foundation.
6. If the application is successful, the money will be paid direct to the principal applicant unless specifically stated.
7. Successful applicants will be required to provide a progress update at three months and a final report at six months after the grant is awarded.
8. The Roper-Hall Eye Foundation must be acknowledged in any presentations and publications emanating from this funding.